

Annexe 3: Local Projects Scheme – Proposed Annual Cycle and Assessment Criteria

Late April to late October:

Publicise the Local Projects Scheme to local community groups, and other qualifying organisations via established networks. Invite organisations to submit detailed and supported application proposals for assessment.

The Scheme requires that application proposals meet the following requirements:

- Project proposals must be within the Borough
- Proposals must be valued at least £20K
- Proposals must deliver new infrastructure or contribute towards enhancing the capacity of existing assets
- The application is a one-off payment. For clarification, applications for proposals that will require further funding (from CIL monies) will not progress further
- Works will be undertaken by the Borough Council or as a grant to contribute to a third party scheme

November:

Application proposals will initially be considered by Officers. At this stage of the process applications will be assessed against the following criteria:

- Does the proposed scheme demonstrate strong links to the Council's key priorities?
- How does the proposed scheme provide benefit to the wider community?
- Is match funding available and is it that funding also the subject of a (separate) bid?
- Will the implemented scheme have a direct, lasting and noticeable improvement to the area?
- What is the proposals state of readiness – is it shovel-ready?

This stage of the assessment process will be used to assist JIG members during their subsequent December meeting.

December:

The Members of the JIG meet to further assess qualifying applications, against the criteria set out above. This stage of the process is, assisted by Officers. It is intended that this stage will narrow the number of schemes down to a maximum of six schemes that will go before S&R Committee for determination.

April:

The Council's S&R Committee consider recommendations from the JIG on those schemes that qualify for final consideration.